# NOTICE OF CLASS ACTION MEMORANDUM

DATE: OCTOBER 20, 2021

SECURITY DESCRIPTION: PETROLEO BRASIL-SPON ADR

ISIN: US71654V1017/US71654V4086

**HEARING DATE: N/A** 

**EXCLUSION DATE: N/A** 

PROOF OF CLAIM DEADLINE: JANUARY 10, 2022

Enclosed for your consideration is a Notice of Pendency of Class Action, Proposed Settlement of Class Action, and Proof of Claim involving the above-mentioned security. Kindly note that if you wish to participate in the settlement please complete the enclosed Proof of Claim and forward it together with any Supporting documentation if required, postmarked no later than JANUARY 10, 2022, to the following address:

#### **FUND ADMINISTRATOR**

Petrobras Fair Fund C/O Epiq System Post Office Box 10573 Dublin, OH 43017 Telephone: 800-665-0329

Website: www.PetrobrasFairFund.com Email: Question@PetrobrasFairFund.com

Contact your account representative if you require additional information relating to activity within your account during the class action period.

Kind Regards, Corporate Actions/Reorganization Department

# UNITED STATES OF AMERICA Before the SECURITIES AND EXCHANGE COMMISSION

ADMINISTRATIVE PROCEEDING File No. 3-18843

In the Matter of

PETRÓLEO BRASILEIRO S.A. – PETROBRAS

Respondent.

#### PETROBRAS FAIR FUND NOTICE TO POTENTIALLY ELIGIBLE CLAIMANTS

TO: Persons who purchased or otherwise acquired Petrobras common American Depository Shares (ADS) and/or preferred ADS ("Eligible Securities") during the period from March 1, 2010 through April 22, 2015, inclusive ("Relevant Period").1

If you purchased or acquired Eligible Securities during the Relevant Period, you may be entitled to a recovery from the Fair Fund (as defined below) (hereinafter a "Potentially Eligible Claimant"). Under the terms of the Distribution Plan for the Petrobras Fair Fund (the "Plan"), you must submit a Proof of Claim Form to Epiq Class Action & Claims Solutions, Inc. ("Epiq" or the "Fund Administrator") with the necessary documentation so that it is received by JANUARY 10, 2022 (the "Claims Bar Date") to be eligible to recover from the Petrobras Fair Fund ("Fair Fund").

#### I. Purpose of this Notice.

The purpose of this Potentially Eligible Claimant Notice ("Notice") is to inform you that you may be entitled to share in the proceeds of the Fair Fund described herein. Copies of this Notice are being mailed to all Potential Eligible Claimants who purchased or acquired Eligible Securities during the Relevant Period and whose names and addresses are in Epiq's database, but did not file a claim in the Class Action. Copies of this Notice and the claim form approved for the filing of a claim in connection with the Fair Fund ("Proof of Claim Form") are available on the Fair Fund's website at <a href="https://www.PetrobrasFairFund.com">www.PetrobrasFairFund.com</a> and through the website of the United States Securities and Exchange Commission (the "SEC" or "Commission") at <a href="https://www.sec.gov">www.sec.gov</a>. As explained in greater detail below, if you are a Potentially Eligible Claimant, you must submit a Proof of Claim Form in accordance with the steps set forth in this Notice and in the Plan, to be eligible to share in the Fair Fund.

<u>Please Note</u>: Receipt of this Notice does <u>not</u> mean you are eligible to receive a Distribution Payment. In addition, the Fund Administrator does not have information regarding your potentially eligible transactions.

NOTE TO INSTITUTIONAL FILERS. Claims with 100 or more transactions or on behalf of 20 or more different accounts must be submitted electronically and in the required format. To obtain the mandatory electronic filing requirements and file layout, you may visit the Fair Fund's website at <a href="www.PetrobrasFairFund.com">www.PetrobrasFairFund.com</a> or you may email Epiq Global ("Epiq" or the "Fund Administrator") at <a href="EClaim@epiqglobal.com">EClaim@epiqglobal.com</a>. Any submission not in accordance with the required electronic filing format may be rejected. Proof of authority to submit a Proof of Claim Form on behalf of any managed accounts must be submitted with any Proof of Claim Forms for such accounts. If you intend to file electronically, you can submit and track the history of your claims by using our secure website, GCG ICE (www.gcgice.com), which is available 24/7. GCG ICE allows institutional investors to upload electronic claims and documents, track the history and status of submissions, view claim rejections and how to fix them, update contact information, and receive important status alerts via email.

PLEASE READ THIS NOTICE CAREFULLY AND IN ITS ENTIRETY BECAUSE YOU MAY BE ENTITLED TO A RECOVERY FROM THE FAIR FUND. THIS NOTICE CONTAINS IMPORTANT INFORMATION REGARDING YOUR ABILITY TO SHARE IN THE PETROBRAS FAIR FUND.

Any capitalized terms used in this Notice that are not otherwise defined herein shall have the meaning ascribed to them in the Plan, which is available on the website established for the Fair Fund at <a href="https://www.PetrobrasFairFund.com">www.PetrobrasFairFund.com</a>.

#### II. Background.

The Commission's Order arose out of substantially similar facts and occurred during substantially the same time period as the violations alleged in the related class action ("Class Action"). The Order found that, from at least 2003 to April 2012, Petrobras engaged in a large-scale expansion of its infrastructure for producing oil and gas, a matter of significant interest to investors. During the same period, certain former senior Petrobras executives (the "Corrupt Executives") worked with Petrobras's largest contractors and suppliers to inflate the cost of Petrobras's infrastructure projects by billions of dollars. In return, the companies executing those projects paid billions of dollars in kickbacks that typically amounted to 1% to 3% of the contract cost. The kickbacks were paid to the Corrupt Executives and conspiring politicians and political parties, including the Brazilian politicians to whom the Corrupt Executives owed their jobs at Petrobras. These same executives submitted misleading documents as part of Petrobras' internal process of preparing its filings with the Commission.

The overcharges caused by the kickbacks resulted in an inflation of property, plant and equipment ("PP&E") in Petrobras's financial statements, including its fiscal year 2009 financial statements that were included in its Form 20-F. The same executives also engaged in other bribery schemes with companies that sought to win contracts with Petrobras or to obtain better terms for those contracts. This scheme generated millions of dollars in bribes that the Corrupt Executives used for their own benefit and for the benefit of their political patrons. Petrobras failed to detect and disclose these corruption schemes. As a result of the Corrupt Executives' failure to implement Petrobras's internal controls, their exploitation of deficiencies in those controls, and their submission of false certifications in connection with Petrobras's internal process for preparing its Commission filings, Petrobras made material misstatements and omissions in filings made with the Commission and in documents relating to a \$69.9 billion global public offering of equity securities in 2010. The offering was intended to raise funds for Petrobras's ongoing expansion of its business, and included approximately \$10 billion in American Depositary Shares ("ADSs") in the United States.

The Commission ordered Petrobras to pay disgorgement of \$711,000,000 plus prejudgment interest of \$222,473,797, for a total payment of \$933,473,797. This amount was subject to reduction by any payment by Petrobras to the Class Action, up to and including the entire amount of the obligation. The Commission further ordered Petrobras to pay a civil money penalty of \$853,200,000, subject to reductions of up to \$682,560,000 and \$85,320,000 for monies paid to the Brazilian authorities and the United States Department of Justice respectively, resulting in a post-reduction minimum penalty of \$85,320,000 to be paid within one year. Pursuant to Section 308(a) of the Sarbanes-Oxley Act of 2002, the Commission established the Fair Fund, so that the civil penalties could be distributed to harmed investors. The Fair Fund includes the \$85,320,000 paid by the Respondent. The Commission ordered Petrobras to pay all reasonable administrative costs and expenses of the distribution, including payments of taxes and the premium fee for the administrator bond. On March 25, 2019, Petrobras paid \$85,320,000, satisfying the reduced penalty in full, into the Fair Fund, pursuant to the Order.

The Commission appointed Miller Kaplan Arase LLC, as the tax administrator ("Tax Administrator") of the Fair Fund on November 20, 2020. The Commission issued an order appointing Epiq Systems, Inc. ("Epiq") as the fund plan administrator ("Fund Administrator") of the Fair Fund on January 6, 2020.

#### III. The Class Action<sup>2</sup>.

The Fair Fund is separate and independent from the settlement funds previously established in the Class Actions. However, the Fair Fund relates to allegations similar to those asserted in the Class Actions during the Relevant Period, which is subsumed in the Class Action period.

#### IV. Eligibility Criteria and Allocation for the Fair Fund.

Overview of the Plan: In total, \$85,320,000 was paid into the Petrobras Fair Fund. The Commission has jurisdiction of the Fair Fund and shall retain control of the assets of the Fair Fund. The Fair Fund is currently deposited in a Commission designated SEC interest-bearing account, where it will be held until a disbursement is ordered. It is not anticipated that the Fair Fund will receive additional funds, other than accumulated interest and earnings from investment. The Net Available Fair Fund shall be distributed to Claimants who either (a) already submitted a Claim that was approved in the Class Action; (b) submitted a Claim that was determined to be deficient in the Class Action who now cure such deficiencies, and/or (c) submit Proof of Claim Forms to the Fund Administrator on or before the Claims Bar Date, and also are finally determined by the Fund Administrator to be eligible for a distribution ("Eligible Claimants").

<sup>&</sup>lt;sup>2</sup> In re Petrobras Securities Litigation, No. 14-cv-9662 (S.D.N.Y. Dec. 8, 2014).

The Fund Administrator is responsible for determining the amount of each Eligible Claimant's share of the distribution calculated pursuant to the methodology of the Plan of Allocation as set forth in Exhibit B of the Plan ("Recognized Claim").

To qualify for a Distribution Payment from the Fair Fund, Claimants must satisfy the criteria used to calculate a Recognized Claim as set forth in Exhibit B (Plan of Allocation) to the Plan, available on the Fair Fund website.

You are excluded from participation in the Fair Fund if you are:

- a. Respondent;
- b. Any person who was an officer or director of Petrobras during the Relevant Period, including, but not limited to, the Corrupt Executives identified by the SEC and the Individual Defendants as defined in the Class Action;
- Any firm, trust, corporation, officer, or other entity in which Respondent has or had a controlling interest;
- d. The advisers, agents, affiliates, nominees, assigns, creditors, heirs, distributees, spouses, parents, children, or controlled entities of any Excluded Party; and/or
- e. Petrobras's directors' and officers' liability insurance carriers, and any affiliates or subsidiaries thereof.

Should the total Recognized Claims of all Eligible Claimants exceed the Net Available Fair Fund, the Fund Administrator will distribute funds to the Eligible Claimants based upon a *pro rata* distribution formula. The Fund Administrator shall determine each Eligible Claimant's *pro rata* share of the Fair Fund based upon each Eligible Claimant's Recognized Claim divided by the total Recognized Claims of all Eligible Claimants, multiplied by the total amount in the Net Available Fair Fund (*'Pro Rata* Share').

#### V. Proof of Claim Forms and Required Documentation.

PROOF OF CLAIM FORMS ARE AVAILABLE ON THE FAIR FUND'S WEBSITE AT <u>WWW.PETROBRASFAIRFUND.COM</u>. YOU MAY ALSO REQUEST COPIES OF PROOF OF CLAIM FORMS BY CALLING THE FAIR FUND'S TOLL-FREE HOTLINE AT (800) 665-0329 OR BY EMAIL AT <u>QUESTIONS@PETROBRASFAIRFUND.COM</u>. PROOF OF CLAIM FORMS MUST BE SUBMITTED TO THE ADDRESS BELOW AND RECEIVED BY JANUARY 10, 2022.

PETROBRAS FAIR FUND c/o Epiq Fund Administrator P.O. BOX 10573 DUBLIN, OH 43017

IF YOU FAIL TO TIMELY SUBMIT A COMPLETED PROOF OF CLAIM FORM, YOU MAY BE BARRED FROM RECEIVING A PAYMENT FROM THE FAIR FUND. THE PROOF OF CLAIM FORM MUST BE ACCOMPANIED BY APPROPRIATE SUPPORTING DOCUMENTS FOR EACH TRANSACTION FOR WHICH YOU SUBMIT A CLAIM.

If you submit a Proof of Claim Form that fails to provide all required information, or is otherwise deficient, you may receive a Claim Deficiency Notice advising you of the reason(s) why the claim is deficient and instructions concerning how to cure such deficiencies.

#### VI. Claims Determination.

The Fund Administrator shall mail a notice advising each Claimant that submitted a Proof of Claim Form of the determination concerning such claim. If a claim is denied in whole or in part, the Fund Administrator will state the reason for such denial.

All determinations of the Fund Administrator that are made in accordance with the Plan shall be final and not subject to appeal.

<sup>&</sup>lt;sup>3</sup> No Claimant shall receive a Distribution Payment unless his, her or its Recognized Claim calculated pursuant to the Plan of Allocation, attached as Exhibit B, results in a payment that is equal to or greater than \$10.00.

#### VII. Other Claims.

Upon receipt and acceptance of a distribution from the Fair Fund, you shall be deemed to have released any claims you may have against the Fund Administrator and its agents. By participating in the distribution of the Fair Fund, you will not be releasing any rights or claims you may have against any other party, including, but not limited to, Petrobras and Petrobras's past and present directors, officers, advisors and agents.

#### VIII. Additional Information.

Additional information regarding the Fair Fund may be found at <a href="www.PetrobrasFairFund.com">www.PetrobrasFairFund.com</a>. Proof of Claim Forms may be downloaded from the website. You may obtain additional information or request copies of Proof of Claim Forms by calling the Fair Fund's toll-free hotline at (800) 665-0329 or by emailing <a href="mailto:Questions@PetrobrasFairFund.com">Questions@PetrobrasFairFund.com</a>.

PLEASE CHECK THE WEBSITE WWW.PETROBRASFAIRFUND.COM FREQUENTLY FOR UPDATES Petrobras Fair Fund c/o Epiq Fund Administrator P.O. Box 10573 Dublin, OH 43017



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Must be received No Later Than JANUARY 10, 2022

www.PetrobrasFairFund.com (800) 665-0329

#### PROOF OF CLAIM FORM

TO BE ELIGIBLE TO SHARE IN THE PROCEEDS OF THE PETROBRAS FAIR FUND, YOU MUST MAIL YOUR COMPLETED AND SIGNED PROOF OF CLAIM FORM TO THE FUND ADMINISTRATOR BY FIRST CLASS MAIL, TO THE ADDRESS SET FORTH AT THE TOP OF THIS PAGE, SO THAT IT IS RECEIVED NO LATER THAN JANUARY 10, 2022.

IF YOU FAIL TO SUBMIT A TIMELY, PROPERLY ADDRESSED AND COMPLETED PROOF OF CLAIM FORM, YOUR CLAIM MAY BE REJECTED AND YOU MAY BE PRECLUDED FROM RECEIVING ANY PROCEEDS FROM THE FAIR FUND.

SUBMIT YOUR PROOF OF CLAIM FORM ONLY TO THE FUND ADMINISTRATOR AT THE ADDRESS ABOVE.

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Important - This form should be completed IN CAPITAL LETTERS using BLACK or DARK BLUE ballpoint/fountain pen. Characters and marks used should be similar in the style to the following:

ABCDEFGHIJKLMNOPQRSTUVWXYZ12345670





### PART I - CLAIMANT IDENTIFICATION

Claimant or Representative Contact Information:

The Fund Administrator will use this information for all communications relevant to this Claim (including the check, if eligible for payment). If this information changes, you <u>MUST</u> notify the Fund Administrator in writing at the address above.

Claimant Name(s) (as you would like the name(s) to appe	ar on the	e check, if eligible for payment):				
First Name	MI	Last Name				
Street Address:						
City:		State: Zip:				
Country (if Other than U.S.):						
Account Number:		Last 4 digits of Claimant SSN/TIN:				
Name of the Person you would like the Fund Administrator to Contact Regarding This Claim (if different from the Claimant Name(s) listed above):						
First Name	MI	Last Name				
Daytime Telephone Number:	Eveni	ng Telephone Number:				
<b>Email Address</b> (Email address is not required, but if y providing you with information relevant to this claim.):	ou prov	ide it you authorize the Fund Administrator to use it in				

NOTICE REGARDING ELECTRONIC FILES: Certain Investors with large numbers of transactions may request to, or may be requested to, submit information regarding their transactions in electronic files. To obtain the mandatory electronic filing requirements and file layout, visit the Petrobras Fair Fund website at <a href="www.PetrobrasFairFund.com">www.PetrobrasFairFund.com</a> or e-mail the Fund Administrator at <a href="Eclaim@epiqglobal.com">Eclaim@epiqglobal.com</a>. Any file not in accordance with the required electronic filing format will be subject to rejection. No electronic files will be considered to have been properly submitted unless the Fund Administrator issues an email after processing your file with your claim numbers and respective account information. Do not assume that your file has been received or processed until you receive this email. If you do not receive an email within 10 days of your submission, you should contact the electronic filing department at <a href="Eclaim@epiqglobal.com">Eclaim@epiqglobal.com</a> to inquire about your file and confirm it was received and acceptable.



# PART II - SCHEDULE OF TRANSACTIONS IN PETROBRAS COMMON ADS

A. BEGINNING HOLD purchased/acquired and were la "0". (Must be documented.)					
B. PURCHASES/ACQU purchased or acquired from M	UISITIONS: separately list each PUR arch 1, 2010, through and including Apr	RCHASE or ACQUISTION of Peril 22, 2015. (Must be documented	etrobras Common ADS that were l.)		
Date(s) of Purchase/ Acquisition (List Chronologically) (Month/Day/Year)	Number of ADS Purchased/ Acquired	Purchase/Acquisition Price Per ADS	Total Purchase/ Acquisition Price (excluding taxes, commissions, and fees)		
		•			
		•			
		•	• 📖		
		•	•		
acquired from April 23, 2015 t	UISITIONS: Number of Petrobras Con o July 21, 2015. (Must be documented.)		Common ADS		
<b>D.</b> SALES: Separately list each and every sale of Petrobras Common ADS that were sold during the period of March 1, 2010 to July 21, 2015. (Must be documented.)					
Date(s) of Sale (List Chronologically) (Month/Day/Year)	Number of ADS Sold	Sale Price Per ADS	Total Sale Price (excluding taxes, commissions, and fees)		
		•			
			•		
		•	•		
		•	•		
E. ENDING HOLDING July 21, 2015. If none, write ":	E. ENDING HOLDINGS: Number of Petrobras Common ADS held at the close of trading on July 21, 2015. If none, write "zero" or "0". (Must be documented.)				
			Common ADS		
IF YOU NEED ADDITIONAL SPACE TO LIST YOUR TRANSACTIONS YOU MUST PHOTOCOPY THIS PAGE					
AND CHECK THIS BOX					
IF YOU DO NOT CHECK THIS BOX THESE ADDITIONAL PAGES WILL NOT BE REVIEWED					



# PART III - SCHEDULE OF TRANSACTIONS IN PETROBRAS PREFERRED ADS

A. BEGINNING HOLD purchased/acquired and were he "0". (Must be documented.)	INGS: State the total number of Peteld at the beginning of trading on Marc	robras Preferred ADS that were ch 1, 2010. If none write "zero" o	Preferred ADS		
B. PURCHASES/ACQUISITIONS: separately list each PURCHASE or ACQUISTION of Petrobras Preferred ADS that were purchased or acquired from March 1, 2010, through and including April 22, 2015. (Must be documented.)					
Date(s) of Purchase/ Acquisition (List Chronologically) (Month/Day/Year)	Number of ADS Purchased/ Acquired	Purchase/Acquisition Price Per ADS	Total Purchase/ Acquisition Price (excluding taxes, commissions, and fees)		
		•	•		
		•	•		
		•	•		
		•	•		
		•	•		
acquired from April 23, 2015 to	ISITIONS: Number of Petrobras Prefe July 21, 2015. (Must be documented.)		Preferred ADS		
<b>D.</b> SALES: Separately list each and every sale of Petrobras Preferred ADS that were sold during the period of March 1, 2010 to July 21, 2015. (Must be documented.)					
Date(s) of Sale (List Chronologically) (Month/Day/Year)	Number of ADS Sold	Sale Price Per ADS	Total Sale Price (excluding taxes, commissions, and fees)		
		•	•		
		•	•		
		•	•		
		•	•		
		•	•		
E. ENDING HOLDINGS: Number of Petrobras Preferred ADS held at the close of trading on July 21, 2015. If none, write "zero" or "0". (Must be documented.)					
<b>va.</b> , <b>2.</b> , <b>2.</b>			Preferred ADS		
IF YOU NEED ADDITIONAL SPACE TO LIST YOUR TRANSACTIONS YOU MUST PHOTOCOPY THIS PAGE					
AND CHECK THIS BOX  IF YOU DO NOT CHECK THIS BOX THESE ADDITIONAL PAGES WILL NOT BE REVIEWED					



#### PART IV - CERTIFICATION AND SIGNATURE

The undersigned represents and certifies UNDER PENALTY OF PERJURY that:

- 1. I am (we are) not:
  - a. A Respondent;
  - b. Any person who was an officer or director of Petrobras during the Relevant Period, including, but not limited to, the Corrupt Executives identified by the SEC and the Individual Defendants as defined in the Class Action;
  - c. Any firm, trust, corporation, officer, or other entity in which Respondent has or had a controlling interest;
  - d. Advisers, agents, affiliates, nominees, assigns, creditors, heirs, distributees, spouses, parents, children, or controlled entities of any Excluded Party; and/or
  - e. Petrobras's directors' and officers' liability insurance carriers, and/or any affiliates or subsidiaries thereof.
- 2. If signing this Proof of Claim Form on behalf of a corporation, partnership or other business entity, I have the legal authority to act on its behalf and execute this Proof of Claim Form;
- 3. I agree to submit to the jurisdiction of the Securities and Exchange Commission for all purposes relating to this claim;
- 4. I understand that the Fund Administrator may require additional information from me in order to validate or pay my claim, and I agree to provide any information requested by the Fund Administrator for those purposes. If necessary, I authorize the Fund Administrator to obtain and review any and all trading records relevant to my transactions in Petrobras Common and Preferred ADS from any brokerage firm or other entity that has possession of such records, and further consent to the release of such records by such brokerage firm or other entity to the Fund Administrator;
- 5. I agree that under no circumstances shall the Fund Administrator or its agents incur any liability to me or to any other person if it makes a distribution in accordance with the list of all Eligible Claimants and their Recognized Claims as approved by the SEC and that I am enjoined from taking any action in contravention of this provision;
- 6. I agree that upon receipt and acceptance by me of a distribution from the Petrobras Fair Fund, I shall be deemed to have released all claims that I may have against the Fund Administrator and its agents and shall be deemed enjoined from prosecuting or asserting any such claims; and
- 7. If I am a custodian, trustee, or professional investing on behalf of and representing more than one potentially eligible claimant in a pooled investment fund or entity, I also attest that any distribution received will be allocated for the benefit of current or former pooled investors and not for the benefit of management.



#### PART IV - CERTIFICATION AND SIGNATURE (CONTINUED)

I (We) declare under penalty of perjury under the laws of the United States of America that all of the foregoing information supplied on this Proof of Claim Form by the undersigned is true and correct and that the documents submitted herewith are true and genuine. Executed this \_\_\_\_ day of \_\_\_ (City, State, Country) Signature of Claimant (if this claim is being made on behalf of Joint Claimants, then each must sign.) Signature of Claimant Print Name of Claimant Signature of Joint Claimant, if any Date: MM DD Print Name of Joint Claimant, if any If Claimant is other than an individual, or is not the person completing this form, the following also must be provided: Signature of Person Completing Form Date: MM DD Print Name of Person Completing Form Capacity of person signing on behalf of claimant, if other than an individual, e.g., executor, president, trustee, custodian, etc.



#### PART V - REMINDER CHECKLIST

- 1. Please sign the Signature Section of the Proof of Claim form.
- 2. If this Proof of Claim and Release form is being made on behalf of Joint Claimants, then both must sign.
- 3. Remember to attach supporting documentation.
- 4. DO NOT SEND ORIGINALS OF ANY SUPPORTING DOCUMENTS.
- 5. Keep a copy of your Proof of Claim form and all documentation submitted for your records.
- 6. If you move, please send your new address to the Fund Administrator at the address below.
- 7. Do not use highlighter on the Proof of Claim form or supporting documentation.

THIS PROOF OF CLAIM MUST BE RECEIVED NO LATER THAN JANUARY 10, 2022 AND MUST BE MAILED TO:

Petrobras Fair Fund c/o Epiq Fund Administrator P.O. Box 10573 Dublin, OH 43017 (800) 665-0329 www.PetrobrasFairFund.com